

F. No. 27/105/2009
Government of India
Ministry of Mines

New Delhi dated: 27.10.2010

To

1. . Sr. AO/SO/Mines-II	A A. Director General, Geological Survey of India. Kolkata
2. Sr. PPS to Secretary (M) / PPS to AS(M)	B Sr. DDG (STSS)/ DDG(ASS)/ DDG (P) ADG(F), GSI, DDG(IT), Director (TCS), CHQ, Kolkata DDG (PSS) DG Camp Office, N. Delhi
3 Director (SK), Ministry of Mines	C Dir NIC Delhi

The undersigned is directed to send herewith a copy of the Minutes of fortnightly review meeting held on 27.10.2010 on GSI Establishment matters. Director, NIC, Ministry of Mines with the request to upload minutes in Website of MoM and Dy. Director General (IT), GSI, CHQ, with the request to upload in GSI Portal.

Sd/-

(Y.P. Rawat)

Senior Administrative Officer

Ministry of Mines

Minutes of the 4th fortnightly review meeting (II half year 2010)
on GSI Establishment matters taken by Dir. (SK) on, 27th Oct., 2010.

Sr . No	Decision taken earlier	Action points	Action By	Concerne d GSI Officer
1	RRs for Finance and Administrative streams as per HPC recomm. RRs of Group. B & C: - MM Division, Engineering Stream, Geology, Chemistry, Drawing, Survey and Hindi.	It may be examined whether approvals of RRs Group 'B', 'C' and 'D' can be delegated to GSI. DDG (P) may forward proposal.	S.O.(P) & AO(S)	DG ADG(ASS) DDG (P)
2	Providing lap top to Shri Y.P. Rawat, Sr. A. O.	As minuted in First Meeting <i>"Camp Office, Director (SK) spoken "Sr. A.O. to pursue DDG with DG to DDG (PSS) today. The</i>	Sr. A.O.(R)	DG, GSI

		<p><i>issue pending since Nov.2009. It is seen that how long GSI takes to provide the Laptop."</i></p> <p>Aforesaid was also repeated in Second &Third Meeting.</p>		
3	OPA pendency in respect of each section to be brought down to a single digit.	Pendencies are till more than single digit. These may be brought to single digit by 20.09.10. All the pendencies >30days may be put up by 3.11.2010.	All	
4	Monitoring of contempt cases <u>CAT & Court Cases</u>	To monitor the cases from the Annexure to the monthly DO letter from DG, GSI to Secy(M). Files must be submitted by 04.11.10.	Sr.A.O (M)	DG ADG(ASS) DDG (P)
5	The Manitoring of DPCs of Non-ACC cases.		S.O(P)	DG ADG(ASS) DDG (P)
6	<u>Lapses in handling Court Cases</u> Delhi Office 3 cases Nagpur One case	A reminder DO Letter was sent on 30.06.10. This was XIV reminder. File may be put up for taking further action. A self contained note may be put up for perusal of AS (M)	SAO(M)	DG,GSI
7	Updating of Standard Note to be checked with Director (T).	May be updated before winter session of the Parliament.	SAO(R)	
8	Pending VIP references.	Pending VIP reference have been reduced from 19 to 6. All VIP references received 15 days ago to be disposed off. In this regard DO letter issued on 23.10.2010 to DG, GSI. The matter may be	S.O.(B)	DG,GSI DDG(P) Nodal Officer Sh.B.M. Galav

		pursued with GSI. Sh.N.M. Mugadur, DDG(P). He has been requested to bring information on his visit to the Ministry on Monday 1.11.2010.		
9	DPC proposals for the year 2009-10 and 2010-2011 vis-vis deadlines set out in Annual Action Plan (AAP)	Proposal for ADG posts may be called from GSI. DO to Sh. N. M. Mugadur was issued. Regular monitoring and follow up may be done.	S.O(P)	DDG(P)
10	DR post of Group A	Proposal of Geophysics may be called fro GSI. Perspective Plan proposed I the cadre restructuring may be adopted. GSI may be informed after approval taken from file.	SO (SM)	DG ADG(ASS) DDG (P)
11	DR post of Group 'B' & 'C' through SSC to be examined. Revival of the posts.	As discussed with GSI officials while filling up Technical/non-technical Group 'B' & 'C' & 'D' posts. recommendations of HPC, merger of streams ,draft Cabinet Note and DOPT & DoF guidelines may be followed.	SO (P)/ AO(SS)	DG ADG(ASS) DDG (P)
11	Hindi Salahakar Samiti- proposal for amendment of RRs of Hindi Translator.	To resolve the matter with meeting at UPSC. UPSC agreed for meeting on 8.11.2010.	A.O(R)	
12	Channel of submission of various cases as reform in Administrative matter including that of vigilance matter.	File for appointment of DA, RA & AA for disciplinary cases may be put up by 1.11.2010.	Sr.A.O.(R)) / SO (B)	

13	ECS system to be made operational in GSI. AT present app. 90% disbursal are made by cheque and 5% by ECS and cash respectively.	It is learnt that RBI user code has been obtained by GSI Delhi/Faridabad. Status of other stations may obtained from GSI by 24.09.10. Letter may be issued to ADG (ASS) by 3.11.2010 to furnish status reports on various op.units. including Delhi/Faridabad.	A.O(R)	DG, GSI
14	Change of Bank: GSI is facing problem from UCO Bank due to non-cooperation for ECS, poor ATM.	Meeting with Secretary (M) held on 9.08.2010. DO reminder sent to CCA. Spoken to CCA on 16.09.10. Follow up may be done with CCA. The concerned file may be put up by 02.11.10 to AS (M).	A.O(R)	DDG(F)
15	Recruitment of DG, GSI, relaxation of age.	Follow up may be done with DOPT.	S.O(SM)	
16	<u>Drilling & Workshop</u> i) Training and redeployment to Drilling ii) Workshop machine disposal iii) Condemnation & disposal of old vehicles.	Meeting held on 27.08.10 Target dates were fixed. Report received from GSI may be examined.	A.O(R)	DG
17	All Orders uploaded in the website shall be bilingual. Old irrelevant orders may be requested for removal from website	DO issued to JD (OL). DO letter issued to DG, GSI by AS(M) for Hindi version of HPC Report. Matter may be followed with GSI.	AO(R) To put up compliance	DG
18	Cabinet note on restructuring of GSI and RRs of 3	Matter may be followed up with DOPT.	SO (P) AO (S)	

	S&T Streams.			
19	All Sr.AO/S.O. of Mines-II Sec. to visit record room to sort out files for weeding out.	All Sr. A.O./S.O.Report may be submitted by 15. 11.2010.	All	
20	Major Works	Meeting was held for land matters of Chennai, Pune & Hyderabad on 6.09.10 and 16.09.10. Chennai approval of land transfer sent to GSI along copy of approved agreement. Follow up for signing of agreement with CMRL. Shillong construction proposal to be called by 5.11.2010. GSI, Chennai construction proposal to be put up for appraisal approval and financial sanction by 3.11.2010. Status report to be obtained for Pune land transfer case.	AO (R)	Dir.(TCS) Nodal officers
21	Pending Grievance cases	Last meeting held on 29.09.2010. DO letter issued to DG, GSI to review pending grievance cases. Matter may be followed up with GSI.	SO (B)	DG DDG(P) DDG sh Mukul Tiwari, In- charge Grievance Cell, GSI.
22	Computer Maintenance, a new computer and making of file cabinet.	Letter may be issued to Admn. Section of MoM.	SO (B)	