F.N. 22/7/2019-M.III
Government of India
Ministry of Mines

Shastri Bhavan, New Delhi, the 12th June, 2019

Notification

This Ministry is examining a proposal for amendment to the Indian Bureau of Mines, Upper Division Clerk, Recruitment Rules 2014 for the existing post of Upper Division Clerk and the Ministry of Mines, Indian Bureau of Mines, Store Keeper (Technical) Grade-II, Assistant Store Keeper (Technical) and Store Clerk, Group ‘C’ Posts, Recruitment Rules 2010, so far as they relates to the post of Assistant Store Keeper (Technical) and Store Clerk, for the existing post of Assistant Store Keeper (Technical) and Store Clerk in IBM, a Subordinate of office under the Ministry of Mines. In this regard, draft Recruitment Rules have been prepared and enclosed herewith.

2. Before taking up the proposal for amendment to the Recruitment Rules with the DoP&T, UPSC and other agencies for finalizing the Recruitment Rules, comments, if any, are invited from all stakeholders in the matter within a period of thirty days from the date of notification in the website of the Ministry of Mines and Indian Bureau of Mines. The objections/suggestions received from the stakeholders within the specified period shall be considered by the Ministry as per rules/requirement.

3. The comments may be furnished at Room No. 305, ‘D’ Wing, Shastri Bhawan, New Delhi-110011 and the soft copy may be sent to r.vinayak@nic.in as well as ho-office@ibm.gov.in.

(Amit Saran)
Director
Email: amit.saran@nic.in

Copy to

1. Director (NIC), Ministry of Mines with request to upload this Notification in web-site of Ministry of Mines.

2. Chief Administrative Officer, IBM, Nagpur with request to upload the enclosed draft Notification on IBM’s web-site and reconcile the comments of stakeholders for preparing a final draft RR s in this regard within a week after closing date for seeking comments of stakeholder.
G.S.R. — In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of Indian Bureau of Mines, Upper Division Clerk, Recruitment Rules 2014, the Ministry of Mines, Indian Bureau of Mines, Store Keeper (Technical) Grade-II, Assistant Store Keeper (Technical) and Store Clerk, Group ‘C’ Posts, Recruitment Rules 2010 in so far as related to the post of Assistant Store Keeper (Technical) except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Upper Division Clerk and Assistant Store Keeper (Technical), in Indian Bureau of Mines, Ministry of Mines namely:—

1. **Short title and commencement.**— (1) These rules may be called Indian Bureau of Mines, Ministry of Mines, Upper Division Clerk and Assistant Store Keeper (Technical), Group ‘C’ Recruitment Rules 2019.

   (2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.**— These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.

3. **Number of posts, classification and pay band, grade pay and pay scale.**— The number of the post, its classification and the pay band and grade pay and pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. **Method of recruitment, age limit and qualifications, etc.**— The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualifications.**— No person,—

   (a) who has entered into or contracted a marriage with a person having a spouse living; or

   (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.**— Where the Central Government is of the opinion that it is necessary or expedient so to do, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.**— Nothing in these rules shall affect reservation, relaxation of age limit, and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-service persons and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.
<table>
<thead>
<tr>
<th>Name of post</th>
<th>Number of post</th>
<th>Classification</th>
<th>Level in the Pay Matrix</th>
<th>Whether selection post or non-selection post</th>
<th>Age limit for direct recruits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upper Division Clerk</td>
<td>146* (2019)</td>
<td>General Central Service, Group: 'C' Non-Gazetted Ministerial</td>
<td>Level – 04 (Rs.25500-81100) in pay matrix</td>
<td>Non-selection</td>
<td>Not exceeding 27 years (Relaxable for Government servants up to 40 years in the case of general candidates and 45 years in the case of SCs/STs in accordance with the instructions or orders issued by the Central Government)</td>
</tr>
</tbody>
</table>

Educational and other qualifications required for direct recruits:

- Bachelors' degree from a recognized university/institution.

**Note 1:** Qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.

**Note 2:** The qualification(s) regarding experience is/are relaxable at the discretion of the Competent Authority/Staff Selection Commission for the reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the Competent Authority/Staff Selection Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

<table>
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<tr>
<th>Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotes</th>
<th>Period of probation, if any</th>
<th>Method of recruitment whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods</th>
</tr>
</thead>
</table>
| Age: - No Educational Qualifications : - Yes                                                                  | Two years for direct recruits | i) 75 % by direct recruitment through Staff Selection Commission  
(ii) 10% by promotion failing which by Direct Recruitment  
(iii) 15% by Limited Departmental Examination to be conducted by Indian Bureau of Mines amongst Lower Division Clerks and Multi-tasking Staff failing which by Direct Recruitment. |
| (11) Promotion: | (12) Group: ‘C’ Departmental Promotion Committee: -  
| Lower Division Clerk in Level-02 (Rs.19900-63200) in pay matrix with eight years’ regular service rendered in the grade after appointment thereto and have successfully completed four weeks of in-service training in the field of Administration, Establishment and Accounts conducted by Indian Bureau of Mines or any other recognized Training Institute.  
Note: Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.  
Promotion through Limited Departmental Competitive Examination  
(i) Lower Division Clerk with four years’ of regular service rendered in the grade after appointment thereto; and based on merit list in the Limited Departmental Competitive Examination  
Or  
Multi-Tasking Staff with eight years’ of regular service rendered in the grade after appointment thereto; and based on merit list in the Limited Departmental Competitive Examination  
AND  
(ii) Successfully completion of four weeks of in-service training in the field of Administration, Establishment and Accounts conducted by Indian Bureau of Mines or any other recognized Training Institute  
AND  
(iii) Bachelor’s degree from a recognized university/institution.  
(The rules, scheme of examination, syllabi and application form for Limited Departmental Competitive Examination shall be notified by Indian Bureau of Mines/Staff Selection Commission) | (13) Group: ‘C’ Departmental Confirmation Committee: -  
| 01. Deputy Controller of Mines, Indian Bureau of Mines - Chairman  
02. Chief Administrative Officer, Indian Bureau of Mines – Member  
03. Ore Dressing Officer, Indian Bureau of Mines – Member | Circumstances in which Union Public Service Commission is to be consulted in making recruitment | Not applicable |
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<th>Whether selection post or non-selection post</th>
<th>Age limit for direct recruits</th>
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<td>Assistant Store Keeper (Technical)</td>
<td>27*(2019)</td>
<td>General Central Service, Group: 'C' Non-Gazetted, Non-Ministerial</td>
<td>Level - 04 (Rs.25500-81100) in pay matrix</td>
<td>Not applicable</td>
<td>Between 18 and 27 years (Relaxable for Government servants upto 40 years in the case of general candidates and 45 years in the case of SCs/STs in accordance with the instructions or orders issued by the Central Government)</td>
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**Note:** The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.

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<th>Period of probation, if any</th>
<th>Method of recruitment</th>
</tr>
</thead>
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| Bachelor's Degree with Commerce/Economics/Statistics/Business Studies/ Public Administration as a subject from a recognised University or Institution. | Age: - No Educational Qualifications : - Yes | Two years for Direct Recruits | i) 75 % by direct recruitment through Staff Selection Commission  
 (ii) 10% by promotion failing which by Direct Recruitment  
 (iii) 15% by Limited Departmental Examination to be conducted by Indian Bureau of Mines amongst Store Clerks and Multi Tasking Staff failing which by Direct Recruitment. |

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<th>Departmental Promotion Committee</th>
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<tr>
<td>C</td>
<td>Chairman: Director of Mines, Indian Bureau of Mines, Indian Bureau of Mines (Member)</td>
</tr>
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